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Kitimat Museum & Archives

GIFT SHOP CONSIGNMENT ITEM FORM

For items to be sold on consignment only

NAME: _____
ADDRESS: _____
TELEPHONE: _____ FAX/E-MAIL: _____

ITEMS:

Title	Price	Medium	Size
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CONDITIONS: Objects will be fully insured by the Kitimat Museum & Archives while in our care. The duration of the consignment agreement will be not more than 90 days. The Museum will not be liable for items left longer than 10 days after completion of the consignment agreement. Owners agree to allow objects to remain at the Museum for the duration of the consignment agreement. Extension of the agreement may occur, if both artist and Museum concur. A new agreement end date will be arranged at that time. Two-dimensional pieces must be framed and properly prepared for hanging. Sale transactions will be carried out by the Museum only. The Museum shall retain 20% commission of sales on works sold while on display, and shall remit the balance to the artist not more than 30 days after payment is received by the Museum. The Museum will charge the appropriate HST (12%) to the customer.

CONSIGNMENT PERIOD: _____

FROM: _____ TO: _____

DEPOSITOR: _____ DEPOSITOR: _____

FOR MUSEUM: _____ FOR MUSEUM: _____